



# PERRY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

[www.perrydd.org](http://www.perrydd.org)

David C. Couch, Superintendent

## JOB POSTING

*Internal and External Posting*

### POSITION:

#### **EARLY CHILDHOOD SPECIALIST**

The responsibilities of the Early Childhood Specialist (ECS) includes providing specialized instruction and parental coaching for families who have children ages 3-6 who have a diagnosed disability and who are eligible for PCBDD supports. The ECS works with considerable independence performing child and family assessments, developing service plans, and providing services and supports in natural environments.

### SUPERVISOR:

CHILDREN'S PROGRAM DIRECTOR

### REQUIREMENTS/QUALIFICATIONS:

- Bachelor's Degree in human service, child development or related field (experience or valid license in related area of expertise may be substituted for academic preparation)
- Knowledge of child development, family dynamics, disabilities and risk factor, teaming, and intervention program planning
- Knowledge of principles and methods of early intervention, special education, learning and developmental disabilities, psychological and behavioral disorders, parent education and coaching strategies, and evidence-based practices
- Excellent verbal and written communication skills
- Extensive knowledge of child development and positive parenting techniques
- Ability to assess the level of safety (personal and child's), in all home environments using standardized tools
- Maintain confidentiality and handle sensitive information
- Valid driver's license with acceptable driving abstract to meet criteria for insurability. Driving is an essential function of the position.

### SALARY:

- Position is classified, civil service, non-exempt, overtime eligible
- Salary Range has yet to officially be determined but start at no less than \$ 14.83/hour
- Experience and education considered for range placement

### LOCATION:

Children's Program Department  
128 South Main Street, New Lexington, OH 43764  
Must be able to travel throughout Perry County

### SCHEDULE:

- Full-time, 40 hour work-week; May be required to flex schedule
- Routinely 8:00am – 4:00pm, Monday through Friday

**APPLICATION PROCESS:** Visit [www.PerryDD.org](http://www.PerryDD.org) or call 740-342-3542 to access the *Employment Application* form. Forward applications/resumes to Jessica Stroup, Human Resources Director: 5720 State Route 345 NE, New Lexington, OH 43764. Information can also be emailed: [j.stroup@perrydd.org](mailto:j.stroup@perrydd.org) or faxed: 740-342-1081.

**Interviews will be scheduled only for those candidates who best meet the above requirements.**

POSTING EFFECTIVE DATE: July 24, 2019

POSTING REMOVAL DATE: August 2, 2019

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Office  
5720 State Route  
345 NE  
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43764  
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Service & Support  
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New Lexington, OH  
43764  
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(F) 740-342-5568

Children's Program  
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