



The Perry County Veterans Service Commission is seeking candidates for the position of Executive Director/County Veteran Service Officer.

Application Deadline: July 30, 2021

Salary: Negotiable based on experience

Minimum qualifications for this position include but are not limited to:

- Must be an honorably discharged Veteran as defined in Title 5901 of the Ohio Revised Code.
- Minimum of a high school diploma; college degree or courses in related field are preferred and/or several years' experience.
- Must attain County Veterans Service Officer state and federal certification and required accreditations within 18 months of employment; failure to do so will result in termination
- Must maintain a valid Ohio driver's license
- Ability to work with local, state, and federal governments to procure benefits for veterans, spouses, dependents, widows/widowers, parents, and current member of the Armed Forces.
- Must pass background check and alcohol/drug screening.
- Ability to relate with the public and Veterans.
- Knowledge of benefits available from the Department of Veterans Affairs
- Knowledge of current legislation.
- Knowledge of office administration including ability to use standard office equipment and related office software, MS Office.
- Maintain and establish outreach programs that promote Perry County Veterans Services.

The complete position description is available on the Perry County Veterans Service Commission office or by email at [pcvets@perrycountyohio.net](mailto:pcvets@perrycountyohio.net).

Resumes for Executive Director/County Veterans Service Officer must be received or postmarked by July 30, 2021 to be considered by the Perry County Veterans Service Commission. Include with your resume a copy of your DD Form 214, cover letter, and professional references.

Please send to:  
Perry County Veterans Service Commission  
Attn: VSC  
128 S. Main Street  
New Lexington, OH 43764

or email to [pcvets@perrycountyohio.net](mailto:pcvets@perrycountyohio.net)

Perry County Veterans Service Commission is an Equal Opportunity Employer