

# **PERRY COUNTY TRANSIT**

## EXTERNAL POSTING

Part-Time Driver

Department: Perry County Transit Starting Rate: \$12.90 (\$14.00 after probation) Normal Hours of Operation: 6:00 am to 6:00 pm, M,T,Th,F. 6:00 am to 9:00 pm, Wednesday 8:00 am to 12:00 pm, Saturday

**Posted**: August 24, 2022 **Application Deadline:** Until Filled

> Applications are available online at <u>www.PerryCountyTransit.com</u>, <u>www.PerryJFS.org</u> and in-person at Perry County Transit. Submit completed Application, Resume, and 3 Professional References in person or

> > via email: **<u>PerryHR@jfs.ohio.gov</u>**

### Job Duties:

- Operate all transit vehicles
- Transport customers locally and out-of-county
- Operation of two-way MARCS radios, tablets, GPS and other industry technology
- Assist customers with & secure wheelchair/walker/oxygen & other support items
- Cleaning of vehicles, office, property
- General knowledge and maintenance of vehicles
- Pre and Post trip vehicle inspection
- Fueling vehicles
- Shoveling snow, snow removal
- Other duties as assigned

### All Drivers Must:

- Possess and maintain a valid driver's license
- Provide an abstract of their driving record and report all violations as they occur
- Successfully pass pre-hire drug/alcohol screening (random if hired)
- Pass pre-hire and annual physical (CORSA Handbook: VI)

• Comply with all safety and operational rules as required by ODOT, the State of Ohio and Perry County's Handbook (CORSA)

- Pass and maintain registry and BCI/FBI background checks
- Maintain confidentiality and adhere to ADA, HIPPA and other standards
- Able to complete assignments in a timely manner, adhering to scheduling
- Able to work in various weather and environmental conditions
- Meet training and operational requirements
- Maintain a neat and clean professional appearance and adhere to dress code
- Exhibit good public relations

#### Director, Cheryl Boley

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