



# PERRY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

[www.perrydd.org](http://www.perrydd.org)

David C. Couch, Superintendent

## JOB POSTING

*Internal and External Posting*

### POSITION:

SUBSTITUTE ADULT SERVICES WORKERS (Non-Vocational: Creative Opportunities and Recreation Group)

### SUPERVISOR:

NON-VOCATIONAL AND CHILDREN SERVICES DIRECTOR

### REQUIREMENTS/QUALIFICATIONS:

- High School Diploma or GED
- Eligibility and ability to obtain Ohio Department of Developmental Disabilities (DODD) Adult Services Certification
- Valid Ohio Driver's License, good driving record, and proof of insurability
- See official Position Description for other details

### WAGES:

- \$10.23 hourly rate

### LOCATION:

- Activity Center: 5720 State Route 345 NE, New Lexington, OH 43764
- Recreation Group: 128 South Main Street, New Lexington, OH 43764  
(schedule and location vary and may require travel)

### SCHEDULE:

- Employee will be scheduled as needed to meet the programming needs of Creative Opportunities and the Recreation Group
- Work may be intermittent, with a varying schedule working multiple days a week with a maximum of 25 hours worked per week
- Position schedule is primarily 10am-1pm at Creative Opportunities, may include evening hours to support Recreation events

### POSTING DATES:

EFFECTIVE DATE: Wednesday, November 09, 2016

REMOVAL DATE: Friday, November 18, 2016

### APPLICATION PROCESS:

- Visit the PCBDD website: [www.perrydd.org](http://www.perrydd.org) for full position posting details and application links
- Submit resumes or applications to:  
Jessica Stroup, HR Manager  
499 North State Street  
New Lexington, OH 43764  
[j.stroup@perrydd.org](mailto:j.stroup@perrydd.org)  
Fax: 740-342-1081

Administrative Office  
499 N. State St.  
New Lexington, OH  
43764  
(P) 740-342-3542  
(F) 740-342-1081

PerCo, Inc.  
2235 St. Rt. 13 NE  
New Lexington, OH  
43764  
(P) 740-342-5156  
(F) 740-342-3255

Service Coordination  
445 W. Broadway St.  
Suite C  
New Lexington, OH  
43764  
(P) 740-342-0416  
(F) 740-342-5568

Help Me Grow  
128 S. Main St.  
New Lexington, OH  
43764  
(P) 740-342-7722  
(F) 740-342-0418

Activity Center  
5720 St. Rt. 345 NE  
New Lexington, OH  
43764  
(P) 740-342-3905  
(F) 740-342-3905